

# White Diamond

---

## Lavender Farms

### 2023 Rental Agreement

9415 E. 800 N  
HOPE, IN 47246

Contact Information:

Melinda Webb 812-344-0105

[melinda@wdfarms.com](mailto:melinda@wdfarms.com) Website:

[www.whitediamondlavenderfarms.com](http://www.whitediamondlavenderfarms.com)

## Rental Agreement Details

### Farm Rental Includes

The farm is available for events from late March through December. Rental includes a beautifully renovated barn 152' x 50' plus bridal suite (7800 square foot) Guest WiFi available.

The barn is adorned with thousands of twinkle lights, a beautiful 7' x 5.5' "White Diamond Crystal Chandelier". The barn has fabric draped throughout, ambient backlighting and elegant overhead lattice with greenery and various glass globes for head table. Backlighting for the cake table, and DJ area as well.

Inside includes:

(2) 12'x 4' mobile buffet tables, (1) mobile L shaped bar with (2) refrigerators and (1) chest freezer and drink cooler. The property also includes (1) ivory painted mobile antique table perfect for desserts. (15) 5' round tables that seat 6-8, (2) 4' round tables that seat 4-6, (28) 6' long tables that seat 6-8, (1) 8' table seats 8-10, (6) cocktail tables, 2 more wooden tables sized 4x4 and 7x3 and 225 chairs.

(4) whiskey barrels, (8) wooden spools, 20 freestanding 36" tall shepherds hooks, (30+) mason jars. For safety, we ask all candles/open flames be placed in a non-combustible container).

There is a 12'x 24' bridal suite equipped with air conditioning and heat. Dressing area with mirrors, 2 chandeliers, sofa, and area for food and beverages, with a private bathroom. The 12' X 12' groom's quarters include a refrigerator, microwave, and seating in relaxed atmosphere.

Outside:

Wrap-around covered front porch with concrete flooring and outside café lighting. Acreage boasts a beautiful lavender field situated against agricultural land on a total of 10 acres of farmland. Three acres or more are for lavender and wedding related events, and the remainder will be agricultural. The rear of the property has a 10'x 10' platform with arbor made from native century old barn beams perfect for a wedding ceremony. A beautiful reclaimed wooden covered bridge over a rock lined koi pond. A 16x16 wooden pergola draped with outdoor café lighting, made of native barn beams, stands adjacent to the front of the barn to extend entertainment space for guests along with gas fire pits.

## Rental Pricing

Price will depend on which package is chosen. Payment plans for each package are explained on the final page of this contract. Once a payment is made it is **non-refundable**. If your plans change, and you need to change your date, the money you have paid will be applied to your new date as long as the new date is available.

**Package 1:** You will have access to the barn from Friday at noon until Sunday at noon. Price is **\$6000 + Tax + \$500 security deposit**. Security deposit will be returned once the facility has been inspected after your event.

**Package 2:** You will have access to the barn from Friday at 5:00 PM - Midnight, on Saturday. Price is **\$4500 + Tax + \$500 security deposit**. Security deposit will be returned once the facility has been inspected after your event.

**Package 3:** You will have access to the barn on Sunday from 9:00 AM - Midnight. Price is **\$3000 + Tax + \$500 security deposit**. Security deposit will be returned once the facility has been inspected after your event.

**Package 4:** This is an option for an **hourly rate at \$200 per hour (4-hour minimum) + Tax + \$250 security deposit**. Security deposit will be returned once the facility has been inspected after your event. **(Available Monday - Thursday based on availability)**

**\* Special events can be discussed on a case-by-case basis.**

**\*Additional Services: Set up and Tear down \$400**

**\* Slushie machine rental available: \$175. If used, contents must be emptied and rinsed with water before leaving for the night. Improper use will result in forfeiting return of damage deposit.**

**\*ASK about a quote for additional decorating services. (Example: linen services, centerpieces and additional decor inside and outside venue)**

## Rental Deposit

A non-refundable rental deposit is required to save the date with the signed contract. For deposit amount see final page of this contract under desired package.

## Security Deposit

The security deposit will be included in your final payment. This security deposit will be returned to you once the barn has been inspected, and it is determined there is no damage and no further clean-up is needed. If we find damage, or further cleanup is needed we will do our best to contact you to resolve the issue. Only if absolutely necessary will we keep all or a portion of your security deposit. If all or a portion of your security deposit is kept you will receive an itemized statement to explain the charges.

## Smoking Policy

Smoking is allowed in designated areas only. Thank you for your respect and consideration of our farm and other guests in attendance.

## Music

Acoustic guitars, flutes, stringed instruments, harps, lightly-amplified electronic organs or pianos, and lightly amplified singing are welcome in our fields. Reasonably-amplified live music or music from CD's and/or DJ's are also permitted at a reasonable sound level. If the volume becomes excessive, we reserve the right to interrupt the electricity if the volume is not turned down. "Last Dance" shall be 10 minutes before the end of the event, then all music must cease. This can be no later than 11:00 p.m.

## Catering

All caterers must present a license certificate as well as certificate of insurance. WDLF allows outside catering of your choice for event. If you choose to bring in your own food, White Diamond Lavender Farms will not be held liable.

## Alcohol

WDLF does not hold a liquor license. All alcohol served on the premises must be served from a designated location, by a licensed bartender at the expense of renter. Proof of bartender's license shall be sent to WDLF email. No alcohol shall be consumed anywhere on the property without the proper permits. Your banquet permit must be displayed. If you are hiring a caterer who is authorized to serve alcohol, your caterer must have a Supplemental Caterer's Permit. Proof of legal drinking age is required. If your guests become noticeably intoxicated, WDLF reserves the right to close the bar at any time. A self-serve or "open" bar is not permitted. Homebrew such as moonshine is not allowed. Further, no hard liquor or mixed drinks are permitted. Only wine, champagne, and beer are allowed. If we notice unauthorized consumption of alcohol anywhere on the property (e.g., brown bags or a tailgate party) we will close your bar until all alcohol has been given to the bartender to serve. "Last call" for alcohol shall be 30 minutes before the end of your event, and the bar must be closed. All alcohol must be corked and put away. Permit must be obtained for the state of Indiana. We can assist with this process. The cost of these permits is \$50.

## Children

Well-supervised children are welcome. We do not accept responsibility for the safety of unsupervised children. Please keep all children out of the landscape, koi pond and lavender plants. Use of suite may be used only when accompanied by a responsible adult.

## Cleanup and Trash Removal

WDLF is not responsible for clean-up after your event. We expect the property to be left in the manner in which it was received. A dumpster is provided for all trash removal inside and outside the venue before leaving each night. As mentioned per contract a \$500 deposit is required at the time of final rental payment to ensure all clean-up is complete and no damages have occurred. This amount will be refunded approximately one week following the event in the form of a check to allow us time to assess any damages. Only biodegradable items for lining aisles, and tossing at the bride and groom i.e., lavender buds, fresh or freeze-dried flowers, bird seed, bubbles and the like to be used outdoors. **NO SILK FLOWERS TO TOSS ON THE GROUND OR AT THE BRIDAL COUPLE ARE PERMITTED. THIS WILL RESULT IN IMMEDIATE FORFEIT OF RETURN OF DAMAGE DEPOSIT.**

Any additional rental items that are not inclusive in the rental agreement listed are your responsibility. Dust mops, brooms, and mops are located in the storage closet for your use. Finally, please be certain that all items are collected and that the parking area is vacant by midnight. Should the need arise that a car must be left overnight, please notify staff. It should be removed by 9am the next day or is subject to being towed at the owner's expense.

Please do not use nails or staples to decorate without prior approval. A non-permanent method such as 3M adhesive hooks and zip ties or floral tape are preferred.

## Security

If alcohol is a part of your event, a security officer must be present throughout the duration of your event. A list will be provided of individuals that are acceptable for this task. Keep in mind, each person has a different rate and payment would be made directly to individual (Approximate cost is \$30-40 hr). Verification must be sent to us via email once officer has been confirmed. Alcohol is prohibited, unless an officer is on duty.

## Proof of Insurance

Renter is ultimately responsible for the [behavior of their guests](#) at their functions. When it is rented for a function, for example, they're accepting responsibility for returning everything they are renting to the venue in the same condition it was in before their main event occurred. White Diamond Lavender Farms LLC. (WDLF) requires a one-million-dollar liability policy from the renter for the event weekend. This is easily obtained by simply calling your insurance agent. Certificate of this policy must be given to WDLF 30 days prior to the event. If you need help sourcing these resources, just let us know. All vendors must show proof of licensing and a certificate of insurance at least 30 days in advance of the event.

## Climate Control

The barn is insulated and equipped with 3 heat and air conditioning units, and 8 ceiling fans and sized to help relieve extreme outdoor temperatures.

Rental Agreement

WHITE DIAMOND LAVENDER FARMS  
9415 E 800 N HOPE, IN 47246

Please print clearly. This information is used to send you your invoices as well as your security deposit return

If bride/groom or their parents of couple are US military veterans please check this box for your discount. (Proof required)

Name of Renter (print) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Phone \_\_\_\_\_ EmailAddress \_\_\_\_\_

Date of Event \_\_\_\_\_ Time (if known) \_\_\_\_\_ Number of Guests \_\_\_\_\_

**Package 1** Deposit \$1000 + Tax = \$1070

(Worry Free Weekend) 2nd Payment \$2500 + Tax (Due 6 months prior to event) = \$2675

Final Payment \$2500 + Tax + \$500 Security Deposit (Due 3 months prior to event) \$3175

**Package 2:** Deposit \$1000 + Tax = \$1070

(Best of Both Worlds) 2nd Payment \$1750 + Tax (Due 6 months prior to event) = \$1,872.50

Final Payment \$1750 + Tax + \$500 Security Deposit (Due 3 months prior to event) \$2372.50

**Package 3:** Deposit \$1000 + Tax = \$1070

(Have it All) 2nd Payment \$1000 + Tax (Due 6 months prior to event) = \$1070

Final Payment \$1000 + Tax + \$500 Security Deposit (Due 3 months prior to event) \$1570

**Package 4: Monday-Thurs or may add on to existing package if available**

\$200 per hour (4 Hour Minimum) + Tax + \$250 Security Deposit (Due 3 months prior)

Hours Needed \_\_\_\_\_ Time Range \_\_\_\_\_ - \_\_\_\_\_

**Add Set up and Tear Down \$400**

**Add use of slushie machine \$175**

\*Check Policy – By using a check for payment, you agree to the following terms: In the event your check is dishonored or returned for any reason, you authorize us to electronically (or by paper draft) represent the check to your bank account for collection of the amount of the check, plus any applicable fees as permitted by state law. [Re\\$ubmitIt 866-860-5906](https://www.resubmitit.com)

Make Checks Payable To:

**White Diamond Lavender Farms**

Mail Payments To:

**White Diamond Lavender Farms**

**1536 Meadowland Dr. Columbus, IN 47203**

**\*For convenience, if you would like to pay online with a credit card we will send you a secure link via email at no additional charge.**

I have read and understand all the terms of this rental agreement for use of WDLF and I agree to be responsible for any and all damages to the facility, fields, or equipment (other than normal wear and tear) during the time of the rental. Please submit this signed contract with your rental deposit.

Renter's Name in Full (Please Print) \_\_\_\_\_

Renter's Signature \_\_\_\_\_ Date \_\_\_\_\_